MEMORANDUM

TO:

Telecommunications Coordinators

FROM:

Alice Engle

DATE:

January 14, 2002

SUBJECT:

Fax Broadcasting Services

Effective immediately, Central Management Services will no longer purchase fax broadcasting services under the DFI Communications contract. Agencies may purchase this service without CMS review or approval. Information regarding DFI Communications fax broadcasting services can be found on their website, www.webzapp.com.

Please contact your CSS if you have any questions.

AE:td